

National Capital Heavy Construction Association (NCHCA) / City of Ottawa

NOTES

Date: Friday, February 17, 2023

Time: 8:00 am to 8:30 am

Place: Microsoft Teams

PRESENT

Bruce Kenny, Rebecca Belrango, Patrick Franey, Robert Leach, Chris Malloy, Luc Marineau, Sajjad Haque, Everett Paulin, Matt Knight, Elsa La Corte, Kathy Sutherland, Nick Bray, Dale Downey, Geoff Falls, Earlana Lavergne, Nick Gianetto, Jude Tremblay, Paul Lemire, Steve McEachen, Debbie Mohr Caldwell, Darrin Alberty, Brian Lane

1. Review Notes of Previous Meeting

Bidder guidance materials - Part of Supply's 2023 work plan is to update bidder guidance material. The Industry agreed to review and provide comments on the draft document.

Follow-up – Supply has completed all the factual corrections to the guidance material. Supply will be reaching out to the Industry to get their feedback on helpful corrections to the document.

Action – City to send to the Industry.

Excess Soils Reminder to Soil Haulers - The Industry was reminded of their requirements under Section 18 of the regulation that as of January 1st, transportation of excess soils requires written or digital haul records to be available whenever transporting. The Industry was encouraged to share feedback on how this is going to the City.

Follow-up – Bruce cautioned the Industry to carefully read the specs in the tender documents. There may be different basis for payment from one tender to another. This will be a topic at the next Educational Series session.

Pre-payment for materials and storage - The City has been getting more requests for pre-payment of materials. Space and security at City facilities is limited. In order to ensure that the materials are available when needed, the City will have conditions for pre-payment. The Industry noted that Contractors have insurance for material stored on site. They also suggested that January/February is a good time to work on a framework for this issue. Supply noted that pre-payment is an exception to City Policy. The Industry asked for a

copy of the policy to review. As this is an internal document, it may not be able to be sent externally, if not, a summary of the Policy will be included with the Notes of Meeting.

Follow-up – The City is looking at a better way of doing this. More discussion is needed.

Action – Supply to send a copy of the City Policy on pre-payment to the Industry.

Pre-populated unit rates - The Industry provided examples of rates that are out of date. The City suggested that the Industry send over a list of the rates they would like increases on to the spec committee. A breakdown of co-ordination, third party costs, etc will be provided for Paid Duty Officer item.

Action - Industry

City Org chart - The City will provide them for Drinking Water, Sewer, Operations, Traffic and Infrastructure Services.

Follow-up – The org chart for IS, DCM has been sent. The other org charts for the others still need to be sent.

Action - City

List of Major 2023 Projects - The City will provide an overview at the Educational Series. After March 1st, the budget will be solidified and a list can be provided.

Action - City

Paid Duty Officers - Continues to be an issue and the City is looking at options to address it. After the Educational Series, and before construction season starts, a meeting will be set up with NCHCA/City/Locates/OPS representatives to discuss. This will be a topic at the Educational Series.

Follow-up – Sgt. Nethercott gave a presentation at the Educational Series. He noted that OPS prioritizes the City's Infrastructure work.

Action – City to set up a meeting with OPS, NCHCA and City reps to discuss further.

2. Implementation of seasonal load restrictions

The Industry asked if there was any update. The City noted that the date is traditionally around May 15th. This is dependant on weather and temperature. Asset Management is monitoring the thaw.

3. Roundtable

Educational Series – two events have already taken place and two more are scheduled.

Holback release – MTO does a partial annual release. Would the City consider doing the same? The City is willing to consider this on large, multi-year contracts but ideally this would be built into the original contract documents.

List of Overlays – Can the City provide a list of overlay projects for 2023. The City will pull this information out of the draft budget documents. It is anticipated that there will be 10 or 11 contracts, but more may be added on. There is still more than 20M in overlay work that didn't get constructed last year.

Action - City

Road cut permits – Some contractors are still submitting old traffic layouts. The City will stop accepting them on March 1st.

NEXT MEETING

Friday, March 17, 2023

8:00 – 10:00 am

Microsoft Teams