

MEETING OF THE NCHCA BOARD

October 12, 2022 (3:00pm-5:00pm)

Taggart Construction Limited
3187 Albion Road South
Ottawa, ON K1V 8Y3

MINUTES

Board Members & Association Representatives		
Darrin Alberty	Nick Bray	Dale Downey
John DeKroon (regrets)	Edson Donnelly (CEO)	Brad Gooderham
Brian Lane	Paul Lemire	Chris Lesaux
Ivan Levac (ORBA) (regrets)	Dave McClure	Steve McEachen
Jeff Mulcock (OSWCA) (regrets)	Nick Regalbuto (regrets)	Drew Paulusse
Sandro Ricci	Stephen Turner	Bob Watson
Staff		
Kathryn Sutherland	Kerri Albright	
Guests		
Neil Falls (regrets) Chair, H&S Committee	Scott Luchak, (regrets) Chair, VPM Committee	Ryan Quesnel (regrets) Chair, late locates

	Item
1	The meeting was called to order at 3:05pm.
2	Approval of agenda <i>MOTION: It was moved by C. Lesaux, seconded by S. Turner THAT the agenda be approved, and the Chair be authorized to modify the order of discussion. Carried.</i>
3	Collusion Clause The Board reaffirmed its commitment to adhere to the Collusion Clause.

4	<p>Approval of Minutes</p> <p><i>MOTION: It was moved by B. Watson, seconded by D. McClure THAT the Minutes of the September 16, 2022, Board meeting be approved. Carried.</i></p>
5	<p>Treasurer's Report</p> <p>(a) Treasurer's Report</p> <ul style="list-style-type: none"> • As of the end of September NCHCA's revenue was \$650,112 and NCHCA's expenses were \$516,285 for a net of \$133,827. • Membership renewals and new memberships are still trickling in. As of the end of September, we had received \$176,275 in membership dues. • We are happy to report that J.D. Brule has renewed its corporate sponsorship for another year at a value of \$10,000. • You will see that we have corrected the error identified at the September Board meeting that the Pothole expenses were posted to the Manhole Open. • We have modified the Activities report to reflect the actual revenue and expenses so that it is easier to determine the true value of each event. <p>(b) Approval of Expenses</p> <p><i>MOTION: It was moved by N. Bray, seconded by B. Lane THAT the expenses for September 2022 be approved. Carried.</i></p>
6	<p>City of Ottawa</p> <p>(a) HSMS requirements</p> <ul style="list-style-type: none"> • The City issued a notice on October 5, 2022 indicating that they were extending the deadline to be certified to bid on projects over \$10M to January 1, 2024 and that they were going to change the COR2020 requirement to simply COR. • The City will issue a technical bulletin to confirm. <p>(b) Explosion-proof pumps</p> <ul style="list-style-type: none"> • We reviewed the opinion from LRL Associates at our September Board meeting and have had it slightly modified to confirm that it satisfies ESA requirements. • We will discuss this opinion with the City at our meeting on October 14, 2022. <p>(c) 2023 City Spec Update</p> <ul style="list-style-type: none"> • The City Spec Update kicked off on September 27, 2022. <p>(d) Mayoral and Councillor Election Priorities</p> <ul style="list-style-type: none"> • NCHCA sent a survey to the approximately 120 candidates for mayor and councillors asking questions regarding their infrastructure priorities. We had received 32 responses as of Monday. <p>ACTION – NCHCA to share responses with its membership.</p>

	<p>(e) Liaison notes September 22, 2022 – not yet received</p> <p>(f) October 5, 2022, Forecast Tenders List - attached for information</p> <p>(g) Agenda items for October 21, 2022, Liaison meeting</p> <ul style="list-style-type: none"> • City org chart • List of major 2023 projects • Locates • Paid duty officers
7	<p>Board Business</p> <p>(a) <i>MOTION: It was moved by S. Ricci, seconded by D. Alberty THAT the 2023 Committees and Committee Chairs be approved. Carried.</i></p>
8	<p>For information: Update on Events</p> <p>(a) OCA Symposium, October 5-6, 2022, EY Centre</p> <ul style="list-style-type: none"> • NCHCA had a steady stream of visitors and some interest in joining the association from potential new members. The students appeared to be engaged and interested in the work of our industry. <p>(b) Fall Dinner Dance, November 19, 2022, The Shaw Centre</p> <ul style="list-style-type: none"> • Registration & sponsorship now open. • Book your room at the Westin before October 19, 2022 to take advantage of NCHCA's group rate. <p>(c) Board Dinner, December 14, 2022, Giovanni's Ristorante</p>
9	<p>Committee Reports</p> <p>(a) Nominating – no report</p> <p>(b) Bursary</p> <ul style="list-style-type: none"> • 3 successful candidates were chosen from 18 strong applications. <ul style="list-style-type: none"> ○ Women in Construction Award: Grace Rabb, Rabb Construction ○ President's Award: Ryan Burrows, Cavanagh Concrete ○ Board of Director's Award: Austin Herrick, Sullivan <p>(c) Education – Education Series planning has begun. We are open to speaker and topic suggestions.</p> <p>(d) Excess Soil – The committee delivered a presentation at the OCA Symposium regarding soil management through the lifecycle of a project.</p> <p>(e) Health & Safety – no report</p> <p>(f) Locates – no report</p> <p>(g) Specifications</p>

	<ul style="list-style-type: none"> i. Asphalt – Cold weather and late season paving fast approaching. ii. Concrete – no report. iii. Sewer & Watermain – no report. <p>(h) Theft Prevention – Fairly quiet at this time. A stolen skid steer was reported but found by GPS tracker in Ottawa.</p> <p>(i) VPM – NCHCA is meeting with the City on October 13, 2022 for our third quarterly meeting.</p>
10	<p>Industry Linkages</p> <p>(a) Ottawa Construction Association</p> <ul style="list-style-type: none"> • OCA Symposium, October 5-6, 2022 was held recently. <p>(b) Association of Consulting Engineering Companies – Ontario</p> <ul style="list-style-type: none"> • September meeting postponed. • Confirmed they will participate in the 2022 Education Series. • RFPs and RFQs should address dealing with excess soils at project onset. <p>(c) Ontario Sewer and Watermain Construction Association</p> <ul style="list-style-type: none"> • Annual Conference planned at Blue Mountain Resort from February 5 to 8, 2022. <p>(d) Ontario Road Builders' Association</p> <ul style="list-style-type: none"> • ORBA has formed a Strategy Committee to identify its key goals for the next 3-5 years. • ORBA is creating a Labour Committee to address labour shortage issues. • Discussion of Contracts and Documents • Membership changes include; <ul style="list-style-type: none"> ○ John Mackay (Aecon) was voted onto the ORBA board to replace John Aleida (Aecon) ○ David Cole (GIP) was voted onto the board as a GIP representative due to Rocky Coco no longer being a GIP rep. • ORBA Discussions with MTO re: Capital Tracking and Key Material Index <p>(e) Commercial Landscape Association of Eastern Ontario – no report</p>
11	<p>Roundtable</p> <p>A new regulation is coming into effect in regards to managing and tracking employees.</p> <p>Locates</p> <ul style="list-style-type: none"> • Stakeholder consultations are underway with associations, municipalities and owners regarding proposed penalties.
12	<p>Future Meetings</p>

	<ul style="list-style-type: none"> • November 9, 2022 – R.W. Tomlinson Limited • December 14, 2022 – Board Dinner, Giovanni’s Ristorante
13	The meeting closed at 3:45pm.