

MEETING OF THE NCHCA BOARD

March 9, 2022 (3:00pm-5:00pm)

Centurian Conference and Event Center
170 Colonnade Road South, Ottawa, ON, K2E 7J5

[View Board Manual](#)

MINUTES

Board Members & Association Representatives		
Darrin Alberty	Nick Bray	Dale Downey
John DeKroon (regrets)	Edson Donnelly (CEO)	Stephen Goodman
Brad Gooderham	Brian Lane	Paul Lemire
Chris Lesaux	Ivan Levac (ORBA) (regrets)	Dave McClure (regrets)
Steve McEachen	Jeff Mulcock (OSWCA)	Nick Regalbuto
Sandro Ricci	Stephen Turner	Bob Watson
Staff		
Kathryn Sutherland	Kerri Albright	
Guests		
Neil Falls <i>Chair, H&S Committee</i>	<i>Scott Luchak,</i> <i>Chair, VPM Committee</i>	

	Item
1	<p>Welcome and opening remarks</p> <p>The President thanked S. Goodman for 10 years of commitment to NCHCA and welcomed Scott Luchak, VPM committee chair, to the meeting.</p>
2	<p>The meeting was called to order at 3:00pm.</p> <p><i>MOTION: It was moved by B. Lane, seconded by B. Watson that the agenda be approved, and the Chair be authorized to modify the order of discussion. Carried.</i></p>

3	<p>Collusion Clause</p> <p>The Board reaffirmed its commitment to adhere to the Collusion Clause.</p>
4	<p>Approval of Minutes</p> <p><i>MOTION: It was moved by C. Lesaux, seconded by P. Lemire that the Minutes of February 9, 2022, Board meeting be approved. Carried.</i></p>
5	<p>Treasurer's Report</p> <ul style="list-style-type: none"> Membership Directory has generated \$35, 000 in advertising revenue. <p>Approval of expenses</p> <p><i>MOTION: It was moved by B. Lane and seconded by S. Ricci THAT the expenses for February 2022 be approved. Carried.</i></p>
6	<p>City of Ottawa</p> <p>(a) Recouping costs due to inflation</p> <ul style="list-style-type: none"> Contractors are concerned about inflation and recuperating project costs regardless of job size or value. At this time, recoup on gas is based on the total contract value which applies primarily to equipment and not the increase in material costs. Consider proposing a formula that would address the rising project costs. <p>ACTION: convene a working group to include S. Ricci, P. Lemire, D. Downey, D. Alberty, N. Bray and B. Lane.</p> <p>(b) Email standardssection@ottawa.ca to obtain a copy of the seventeenth edition of the Standard Tender Documents for Unit Price Contracts.</p> <p>(c) Broadband backup alarm pilot project</p> <ul style="list-style-type: none"> Taggart's March Road job has been selected for the pilot project. <p>(d) City staff deadline for vaccination has been moved to April 1, 2022</p> <p>(e) City efforts to address late locates</p> <ul style="list-style-type: none"> NCHCA has set up a form to collect late locate information. Will wait for approval from the City to launch. The City is meeting with utilities and will ask City Project Managers to confirm locate status on infrastructure projects. <p>(f) Last minute tender closing extensions</p> <ul style="list-style-type: none"> The City will look into the delay of the pumping station project. Mention as well the small pedestrian bridge which was delayed the day-of with the addition of 1 tree. <p>(g) Liaison notes February 18, 2022</p> <ul style="list-style-type: none"> Dynamic Discounting – An early payment discount pilot is underway for companies that

	<p>volunteer.</p> <ul style="list-style-type: none"> • Inconsistent and late VPM Scores – the City has committed to providing more training for staff. • The City wants companies to use a soil system compatible with theirs and have committed to paying the contractor the difference as an incentive to do so. <p>(h) February 17, 2022, Forecast Tenders List was provided for information.</p> <p>(i) Agenda items for March 18, 2022, Liaison meeting</p> <ul style="list-style-type: none"> • Last minute tender closing extensions • Recouperation of costs • Inconsistent VPM Scores <p>ACTION</p> <ul style="list-style-type: none"> • Request that March 18 Liaison meeting be rescheduled due to March Break • Schedule a meeting with the City to discuss explosionproof pumps.
7	<p>Board Business</p> <p>(a) Recruitment Project Draft Report</p> <ul style="list-style-type: none"> • A request for further funding has been submitted. <p>ACTION: Provide K. Sutherland with your feedback on the draft report.</p> <p>(b) New member applications</p> <p><i>MOTION: It was moved by S. McEachen and seconded by B. Watson THAT BluMetric Environmental Inc. be approved for membership as an associate member. Carried.</i></p> <p><i>MOTION: It was moved by N. Bray and seconded by S. Turner THAT Parsons Inc. be approved for membership as an associate member. Carried.</i></p>
8	<p>For information: Update on Events</p> <p>(a) 2022 Education Series – no update.</p> <p>(b) Curling Bonspiel, March 28, 2022, Ottawa Hunt & Golf Club is fully booked.</p> <p>(c) AGM, April 7, 2022, Centurion Centre</p> <ul style="list-style-type: none"> • 3:00 to 5:00: Board pictures • 5:00 to 6:00: host bar reception in foyer • 6:00 to 7:00: business meeting • 7:00 to 9:30 reception – cash bar and food stations <p>(d) Softball tournament, May 26, 2022, RA Center</p> <p>(e) Pothole Open, June 21, 2022, Greensmere Golf & Country Club</p> <p>(f) Manhole Open, August 25, 2022, The Meadows Golf & Country Club</p> <p>(g) BBQ Shine & Show, July 21, 2022, 1299 River Road</p> <p>(h) Fall Retreat, September 2022 – location to be confirmed.</p> <p>(i) Fall Dinner Dance, November 19, 2022, The Shaw Centre</p>

9 **For information: Committee Reports**

(a) Nominating

- Drew Paulusse of GEMTEC and Kelly Mulroney of Geosynthetic Systems will be proposed for approval by our members at the AGM.

(b) Bursary – applications are open for the 2022 bursary

ACTION: include Bursary information in newsletter.

(c) Education Series [Recordings & Presentations](#)

- Heavy Construction Outlook – 114 attendees
- Health & Safety – 113 attendees
- Industry on the Move – 166 attendees
- City spec update – 222 attendees

(d) Excess Soil

- Memo and bulletin coming soon to recap the last seminar.
- OCA symposium will be held in October 2022. Members of the Excess Soil Committee have been invited to speak.
- Bulletin topic suggestions always welcome.
- The City's new Senior Advisor for Excess Soil Management is Erin O'Neil.

(e) Health & Safety

- The Annual Safety Award was awarded to R.W. Tomlinson.

(f) Specifications

- Asphalt – Lots of staff changes within the City's QA department.
- Concrete – no report.
- Sewer & Watermain – no report.

(g) Theft Prevention

- A stolen saw belonging to one of our members was found for resale on Facebook Marketplace (Gatineau). S. Turner advised the police.
- 420 CAT and Kubota stolen from Toronto; GPS is being disconnected.
- Crime rate is down 20% and theft over \$5000 is down 40%. This does not seem to be reflected the conversation around the table. We expect many items are not being reported.

(h) VPM

- Minutes of meeting with the City November 29, 2021 and 2021 Quarterly Reports were provided for review.
- Late scores (20 days plus) continue to be an issue as well as scoring inconsistency.
- We plan to encourage training, create a more objective program and require more measurable scores as a long-term goal.

10	<p>Industry Linkages</p> <p>(a) Ottawa Construction Association</p> <ul style="list-style-type: none"> • OCA Symposium delayed to October 5-6, 2022. <p>(b) Association of Consulting Engineering Companies – Ontario</p> <ul style="list-style-type: none"> • Sub-committee has been created to discuss cad drawing and what is provided to the construction industry. <p>ACTION: consultant and contractor discussion to be had regarding what gets shared and not shared when a project is released. A city committee is being created. S. Ricci and E. Donnelly to discuss further.</p> <ul style="list-style-type: none"> • Training is underway for Builterra software used for contract administration. <p>(c) Ontario Sewer and Watermain Construction Association – Virtual AGM – April 7, 2022</p> <p>(d) Ontario Road Builders’ Association – no report.</p>
11	Roundtable
12	<p>Future Meetings</p> <ul style="list-style-type: none"> • April – no meeting, AGM only • May 11, 2022 • June 15, 2022
13	<p>The meeting closed at 4:50pm.</p> <p>The Board thanked President S. McEachen for hosting our meetings for the past 12 months.</p>