



MEETING OF THE NCHCA BOARD

February 9, 2022 (3:00pm-5:00pm)

Microsoft Teams Meeting

MINUTES

Board Members & Association Representatives		
Darrin Alberty	Nick Bray	Dale Downey
John DeKroon	Edson Donnelly (CEO)	Stephen Goodman
Brad Gooderham (regrets)	Brian Lane (regrets)	Paul Lemire
Chris Lesaux	Ivan Levac (ORBA) (regrets)	Dave McClure
Steve McEachen	Jeff Mulcock (OSWCA)	Nick Regalbuto
Sandro Ricci (regrets)	Stephen Turner	Bob Watson
Staff		
Kathryn Sutherland	K. Albright	
Guests		
Neil Falls <i>Chair, H&S Committee</i>		

	Item
1	<p>The meeting was called to order at 3:00pm and the agenda was approved.</p> <p><i>MOTION: It was moved by B. Watson, seconded by D. Alberty that the agenda be approved, and the Chair be authorized to modify the order of discussion. Carried.</i></p>
2	<p>Collusion Clause</p> <p>The Board reaffirmed its commitment to adhere to the Collusion Clause.</p>
3	<p>Approval of Minutes</p> <p><i>MOTION: It was moved by D. McClure, seconded by N. Bray that the Minutes of January 12, 2022, Board meeting be approved. Carried.</i></p>

4	<p>Executive Reports</p> <p>(a) President's Report</p> <ul style="list-style-type: none"> • Dale Downey was welcomed to NCHCA's Executive Committee as the 2022-2023 Treasurer. • The City had planned for non-vaccinated staff to be laid off effective February 1, 2022. This has been postponed to April 1, 2022. • The Forecast Tender List does not include approximately \$7M of small jobs. It does include 3 jobs that have already been deferred. B. Kenny will prove a more accurate FTL. • Broadband backup alarm pilot project is underway (see agenda item 5a) • Application of City vaccination policy (see agenda item 5b) • View the Message from Premier Ford <p>(b) Treasurer's Report</p> <ul style="list-style-type: none"> • Membership renewals are starting to come in. • Directory advertising is at \$34,150. • We had 4 new membership applications in January. • We have put down deposits for the Pothole Open, Manhole Open and the Fall Dinner Dance. • As of the end of December revenue is \$66,175 and are expenses are \$26,548. • We continue to monitor our entitlement to wage subsidies. • NCHCA is considered a "soliciting corporation" as it has received public funding for the recruitment project. We are therefore required to do a full audit, which is underway. <p><i>MOTION: It was moved by D. McClure and seconded by S. Turner THAT the expenses for January 2022 be approved. Carried.</i></p> <p>(c) Executive Director's Report</p> <ul style="list-style-type: none"> • Recruitment Project Update <ul style="list-style-type: none"> ○ The final report is underway. ○ We have made a request to revise the scope of the project to reallocate unspent funds to the 2022-23 fiscal year. ○ A new funding application was submitted to MOL on Feb. 7 2022. ○ A Federal funding stream may be available. • Late locates <ul style="list-style-type: none"> ○ Ontario One Call attended to provide an update on proposed legislative changes.
5	<p>City of Ottawa</p> <p>(a) Broadband backup alarm pilot project</p> <ul style="list-style-type: none"> • The pilot will take place in spring 2022 on a site that has large earth moving equipment and is close to residential properties. <p>ACTION: contact K. Sutherland or N. Falls if you have a site available for the pilot.</p> <p>(b) Application of City vaccination policy</p> <ul style="list-style-type: none"> • City staff deadline for vaccination has been extended to April 1, 2022. • A note confirming will abide by the City's policy has been added to all tender

	<p>documents.</p> <p>(c) Liaison notes January 21, 2022 meeting</p> <ul style="list-style-type: none"> • The City does not include explosion- proof pumps in its specs or tender documents. • The City is planning to use Tracenet for soil tracking. Contractors are free to use alternative software if they choose. <p>(d) City efforts to reduce late locates</p> <ul style="list-style-type: none"> • The City has met with Ontario One Call and utilities to advance timely receipt of locates. • City PMs will be asking contractors for locate status on each project. • NCHCA had developed a form on its website where contractors will be invited to report on their locate status. This information would then be shared with the City. • The City of London is now adding the cost for a dedicated locator with an hourly rate of \$83. <p>(e) February Forecast tender list not yet available</p> <p>(f) Agenda items for February 18, 2022 Liaison meeting</p> <ul style="list-style-type: none"> • City of Ottawa vaccination policy • Reports of PM's being advised to lower VPM scores • Extending closing dates on date of closing
6	<p>Board Business</p> <p>(a) New member applications</p> <p><i>MOTION: It was moved by D. McClure and seconded by S. McEachen THAT AECOM Canada Ltd. and Petrela Winter and Associates be approved for membership as associate members. Carried.</i></p>
7	<p>For information: Update on Events</p> <p>(a) 2022 Education Series: next session are on February 22 and March 8, 2022</p> <p>(b) Curling Bonspiel, March 28, 2022, Ottawa Hunt & Golf Club</p> <p>(c) AGM, April 7, 2022, Centurion Centre</p> <p>(d) Pothole Open, June 21, 2022, Greensmere Golf & Country Club</p> <p>(e) Manhole Open, August 25, 2022, The Meadows Golf & Country Club</p> <p>(f) BBQ Shine & Show, July 21, 2022</p> <p>(g) Presidents Cup, September 6, 2022, GreyHawk Golf Club (to be confirmed)</p> <p>(h) Fall Dinner Dance, November 19, 2022, The Shaw Centre</p> <p>Potential new events</p> <p>(a) Hockey tournament – Discuss again in 2023.</p> <p>(b) Slo-pitch tournament – We continue to research venues.</p>
8	<p>For information: Committee Reports</p> <p>(a) Nominating – no report.</p> <p>(b) Bursary – no report.</p> <p>(c) Education</p> <ul style="list-style-type: none"> • Heavy Construction Outlook – 114 attendees

	<ul style="list-style-type: none"> ○ Feedback - Possibly to short • Health & Safety – 113 attendees <ul style="list-style-type: none"> ○ Feedback – Sound quality of first session was very poor. • Industry on the Move: February 22, 2022 <ul style="list-style-type: none"> ○ Excess Soil – presentation of new City specs ○ Working on City projects during the pandemic ○ Ottawa Public Health update ○ Social procurement ○ Accessibility • City spec update March 8, 2022 <p>(d) Excess Soil – no report</p> <p>(e) Health & Safety</p> <ul style="list-style-type: none"> • Earlena Lavergne of Taggart Construction was elected as Co-Chair. • The committee plans to add H & S information to the newsletter more often with a focus on training resources, recertifications etc. • City HSMS deadline date remains January 2023. <p>(f) Specifications</p> <ul style="list-style-type: none"> (i) Asphalt – no report (ii) Concrete – no report (iii) Sewer & Watermain – no report <p>(g) Theft Prevention – Nothing to report locally. A stolen excavator was returned to Orangeville from Halifax. A welder was recently stolen in Lindsay.</p> <p>(h) VPM – No report.</p>
9	<p>For information: Industry Linkages</p> <p>(a) Ottawa Construction Association</p> <ul style="list-style-type: none"> • OCA Symposium April 12-13, 2022, NCHCA has a booth <p>(b) Association of Consulting Engineering Companies – Ontario</p> <ul style="list-style-type: none"> • The City is starting to enforce document fonts and margins which is drastically reducing the amount of information that can be included. Discussions continue about the number of pages, with concerns that less information within the document may result in a job being awarded by low bid only. • The City is requesting that project Contract Administrators be different than the Project Lead or Manager. <p>(c) Ontario Sewer and Watermain Construction Association</p> <ul style="list-style-type: none"> • The old contract description of 127 rates needs to be updated to 100% from the old rate which remains on some contracts resulting in contractors not being compensated properly. • OSWCA is reviewing excess soils and creating a pro and con document that will be shared.

	<p>(d) Ontario Road Builders' Association</p> <ul style="list-style-type: none"> • The AGM was held virtually at the summit that spanned over 4 days. • A new Executive has been selected. The new President is Kevin Machej, Dufferin Construction Company. • Discussions continue about Excess Soils and Maintenance Contract Limitations. • Design build for MTO cancelled because it was over budget.
10	<p>Roundtable</p> <ul style="list-style-type: none"> • City tenders are being extended on day of closing when sub and material costs are already secured. Suggest that the City extend the tender earlier, reiterate that companies ask questions before question period ends, hold PMs accountable for getting questions answered in advance, change 5-day question period to 3 days.
11	<p>Future Meetings</p> <ul style="list-style-type: none"> • March 9, 2022 – Centurion Conference and Event Center • April – no meeting • May 11, 2022 • June 15, 2022
12	<p>The meeting closed at 4:40.</p>