



March 1, 2022

**Subject: SEVENTEENTH EDITION, MARCH 1, 2022
STANDARD TENDER DOCUMENTS FOR UNIT PRICE CONTRACTS
VOL. #1, VOL. #2, and VOL. #3**

The City of Ottawa's *Standard Tender Documents for Unit Price Contracts* have been revised. These changes are effective March 1, 2022.

This document provides the framework and standard information for the creation of a unit price contract in accordance with City of Ottawa requirements. It is available, free of charge, by sending an email to standardssection@ottawa.ca to request access to the ftp site.

If you have any outstanding contracts with the City of Ottawa, you are cautioned not to discard the superseded components, as they are still valid for those contracts.

As part of the joint National Capital Heavy Construction Association (NCHCA)-Ontario Association of Consulting Engineering Companies (ACEC(Ontario))-City of Ottawa Education Series, a virtual roll-out session will take place on March 8th, 2022 to highlight changes to the specs. A link to the live event will be included in the notification of updates email and can also be obtained by contacting standardssection@ottawa.ca. The session will be recorded and posted to the NCHCA website to view at your convenience.

If you have any questions regarding the *Standard Tender Documents for Unit Price Contracts*, please contact Anna Valliant, P. Eng., Senior Engineer, Guidelines and Standards (anna.valliant@ottawa.ca) or Sandra Majkic, P.Eng., Senior Engineer, Guidelines and Standards (sandra.majkic@ottawa.ca).

Yours truly,

A handwritten signature in black ink, appearing to read "Carina Duclos". It is written in a cursive, flowing style and is underlined.

Carina Duclos, P.Eng.
Director, Infrastructure Services