

MEETING OF THE NCHCA BOARD

November 10, 2021 (3:00pm-5:00pm)

Centurion Conference & Event Center  
170 Colonnade Road South, Nepean, ON K2E 7J5

MINUTES

Board Members & Association Representatives		
Darrin Alberty	Nick Bray	Dale Downey
John DeKroon (regrets)	Edson Donnelly (CEO)	Stephen Goodman
Brad Gooderham (regrets)	Brian Lane	Paul Lemire
Chris Lesaux	Ivan Levac (ORBA)	Dave McClure
Steve McEachen	Jeff Mulcock (OSWCA) (regrets)	Nick Regalbuto
Sandro Ricci (regrets)	Stephen Turner	Bob Watson
Staff		
Kathryn Sutherland	K. Albright	
Guests		
Michelle Richer (regrets) <i>Chair, H&amp;S Committee</i>		

	Item
1	<p>The meeting was called to order at 3:10pm</p> <p><i>MOTION: It was moved by D. McClure, seconded by B. Watson that the agenda be approved, and the Chair be authorized to modify the order of discussion. Carried.</i></p>
2	<p>Collusion Clause</p> <p>The Board reaffirmed its commitment to adhere to the Collusion Clause.</p>
3	<p>Approval of Minutes</p> <p><i>MOTION: It was moved by N. Regalbuto, seconded by C. Lesaux that the Minutes of October 13, 2021, Board meeting be approved. Carried.</i></p>

4	<p><b>Executive Reports</b></p> <p>(a) President's Report</p> <ul style="list-style-type: none"> <li>• Past Presidents' Luncheon <ul style="list-style-type: none"> <li>○ The event was well attended. We should continue to include past presidents in NCHCA events.</li> </ul> </li> <li>• Presentation to Transportation Committee re: road cut permit delays <ul style="list-style-type: none"> <li>○ S. McEachen gave a presentation regarding delays and supporting improvements to the process.</li> <li>○ Permit backlog has been caught up and permits are now issued within 10 days or 24 to 48 hours on the ISSD side.</li> </ul> </li> <li>• Social Procurement <ul style="list-style-type: none"> <li>○ To be discussed under agenda item 5d.</li> </ul> </li> </ul> <p>(b) Treasurer's Report</p> <p><i>MOTION: It was moved by D. McClure and seconded by N. Bray THAT the expenses for October 2021 be approved. Carried.</i></p> <p>(c) Executive Director's Report</p> <ul style="list-style-type: none"> <li>• Recruitment Project update <ul style="list-style-type: none"> <li>○ The third working group session was completed this week. One session remains in December at which point working groups will present identified solutions.</li> </ul> </li> <li>• Late locates <ul style="list-style-type: none"> <li>○ Discussed in item 6a, see below</li> </ul> </li> </ul>
5	<p><b>City of Ottawa</b></p> <p>(a) Draft City of Ottawa Budget</p> <ul style="list-style-type: none"> <li>• 2022 Draft budget was provided to the Board for review.</li> </ul> <p>(b) City of Ottawa vaccination policy update</p> <ul style="list-style-type: none"> <li>• No additional information received from the City on how it plans to address unvaccinated workers as of November 15, 2021.</li> <li>• The City has advised that Attestations received are inconsistent.</li> </ul> <p>(c) Presentation to Transportation Committee re Road Cut Permit delays</p> <ul style="list-style-type: none"> <li>• Discussed above, see item 4a.</li> </ul> <p>(d) Social Procurement meeting with the City October 21, 2021</p> <ul style="list-style-type: none"> <li>• We met with Jennifer McCabe on October 21, 2021. No information has been provided about roll-out, implementation or impacts on the industry.</li> <li>• NCHCA and industry stakeholders should continue discussions and help to shape what the social procurement process and requirements will look like.</li> </ul> <p><b>ACTION:</b> advise K. Sutherland if you would like to be included in this working group.</p> <p>(e) Liaison Notes October 15, 2021 – not received</p> <p>(f) Forecast tender list – not received</p>

	<p>(g) Agenda items for November 19, 2021 Liaison Meeting</p> <ul style="list-style-type: none"> <li>Spec Reviews – The new format is not effective.</li> <li>Explosion proof pumps – K. Sutherland is reviewing documentation to better understand the requirement for explosion proof pumps. At this time, it does not appear that they have been implemented in Toronto, nor is OSWCA aware of any municipality where these are required.</li> </ul>
6	<p>Board Business</p> <p>(a) Ontario One Call Locates Working Group</p> <ul style="list-style-type: none"> <li>K. Sutherland and I. Levac (ORBA) have been attending meetings, they will continue on a weekly basis through December 2021.</li> <li>Discussion have been had about hiring more locators and increasing pay, however recently several locators were let go re: non-vaccination.</li> <li>We await statistics on 30d, 45d and 60d locates however, it was mentioned that often times the dates are adjusted after the original date of submission. We need stats on request date vs completion date, not adjusted date.</li> <li>The Operations Committee has put together a Reset proposal which has been approved by the One Call Board. We are unsure what value the working groups will offer being that it has already been approved. The goal is to implement the proposal in 2022.</li> <li>Promark has signed a new contract with the utility companies. We believe there will only be change when Promark becomes accountable and is fined for late delivery of locate services.</li> </ul> <p>(b) New member applications</p> <p><i>MOTION: It was moved by B. Watson and seconded by S. Turner THAT Drain All Ltd. and DBM Consulting be approved for membership as associate members. Carried.</i></p>
7	<p>Update on Events</p> <p>(a) Past Presidents' Luncheon</p> <ul style="list-style-type: none"> <li>This event was attended. We should continue to include past presidents in NCHCA events.</li> </ul> <p>(b) 2022 Education Series</p> <ul style="list-style-type: none"> <li>The Heavy Construction Outlook will take place on January 25, 2022.</li> <li>We await the City to confirm dates to hold meetings and discuss additional topics, they will participate but not facilitate the event this year.</li> <li>We are currently considering TSSA, Late Locates, insurance update and the road cut permit process.</li> </ul> <p>ACTION: send speaker and topic ideas to K. Sutherland. K. Albright will add all call for suggestions to the November Newsletter.</p> <p>(c) Curling Bonspiel, February 4, 2022</p> <ul style="list-style-type: none"> <li>Nepean Sportsplex is closed and will be used as a vaccination clinic. We are looking for other locations.</li> </ul> <p>(d) AGM, April 7, 2022, Centurion Centre</p>

	<ul style="list-style-type: none"> <li>• K. Sutherland to reach out to Doug Ford to see if he would be willing to speak at the event.</li> </ul>
8	<p><b>Committee Reports</b></p> <ul style="list-style-type: none"> <li>(a) Nominating – no report.</li> <li>(b) Bursary – 5 applications received, down from 18 in 2019. Meeting to be scheduled and winners selected in the coming days.</li> <li>(c) Education – Heavy Construction Outlook is scheduled for January 25, 2021. Waiting on dates from the City for the kick-off meeting.</li> <li>(d) Excess Soil – NCHCA will host a webinar on November 17, 2021 which will discuss the lifecycle of a project. A panel has been selected to answer questions. <ul style="list-style-type: none"> <li>• There is growing concern about dump sites where the City is pushing back on contractors to find their own dump locations.</li> </ul> </li> </ul> <p>ACTION: Excess Soil Committee to discuss a letter to the City expressing concern.</p> <ul style="list-style-type: none"> <li>(e) Health &amp; Safety – no report</li> <li>(f) Specifications <ul style="list-style-type: none"> <li>(i) Asphalt – no report</li> <li>(ii) Concrete – The sidewalk task force has confirmed a set of acceptable/unacceptable photographs to be used as guidance. The spec will not be updated this year and continues to read “practically free of defects.”</li> <li>(iii) Sewer &amp; Watermain – Concerns about requirement for explosion proof pumps.</li> </ul> </li> <li>(g) Theft Prevention – Equipment is being stolen in the Toronto area by a group that may have linkages to Ottawa.</li> <li>(h) VPM – meeting with the City on November 29, 2021.</li> </ul>
8	<p><b>For information: Industry Linkages</b></p> <ul style="list-style-type: none"> <li>(a) Ottawa Construction Association – planning an in-person symposium in April 2022</li> <li>(b) Association of Consulting Engineering Companies – Ontario <ul style="list-style-type: none"> <li>• Working on vaccine attestations.</li> <li>• Will collaborate on the Education Series.</li> </ul> </li> <li>(c) Ontario Sewer and Watermain Construction Association <ul style="list-style-type: none"> <li>• Regional funding is back for 2022 – this will mean an additional \$10,000 in revenue.</li> <li>• OSWCA’s AGM will take place on February 6 to 9, 2022 at Blue Mountain Resort</li> <li>• Presidents are now appointed for 2 year terms. Jeff is now Past President now and will be next year as well.</li> <li>• S. McEachen will be invited to industry night hosted by OSWCA on December 10, 2021.</li> </ul> </li> </ul>

	<p>(d) Ontario Road Builders' Association</p> <ul style="list-style-type: none"> <li>• Working with MTO on claims process.</li> </ul>
9	Roundtable
10	<p>Future Meetings</p> <ul style="list-style-type: none"> <li>• December 8, 2021</li> <li>• January 12, 2022</li> <li>• February 9, 2022</li> <li>• March 9, 2022</li> </ul> <p>ACTION: K. Albright to confirm dates at the Centurion and update calendar invites.</p>
11	The meeting closed at 4:30pm.