



HEALTH & SAFETY COMMITTEE MEETING

February 9, 2021 (10:00-12:00)

Microsoft Teams Meeting

MINUTES

In attendance	Michelle Richer (Chair), Neil Falls (Vice Chair), Andre Brunet, Mihkel Forty, Earlane Lavergne, Isabelle Lemieux, Debbie Mohr-Caldwell, Greg Swan, Wayne Tackaberry NCHCA: Kerri Albright, Kathryn Sutherland
Regrets	Nicky Iannucci, Ty Arslan, Tracy Kearney, Chris Keeping, Kourtney Knight, Chris Brent, Samantha Crepin, Jason Gordon, Darcy McIvor, Luke Stewart NCHCA: Darrin Alberty

#	Item
1	The Minutes from the January 19, 2021, meeting were reviewed with no changes. <ul style="list-style-type: none"> Greg Swan was introduced by Andre Brunet from L. W. Bray as its new H&S committee representative.
2	COVID-19 Roundtable <ul style="list-style-type: none"> Direct Bore had its first COVID case, one staff tested positive and 3 staff were placed in isolation. Since, Direct Bore has created a policy for “contact tracing” and “what to do if you are found positive”. Be aware of privacy laws and the need to protect the names of those infected or in isolation. The infected person is contacted by the health unit, not the company. Regulations in Quebec and Ontario vary, blurring the guidelines for those who live in Quebec and work in Ontario.
3	Ministry of Labour <ul style="list-style-type: none"> The requirement to wear a mask is unclear where people have a medical or respiratory condition.
4	Ministry of Transportation <ul style="list-style-type: none"> D. Mohr-Caldwell advised that Goldie-Mohr has not received renewal of their motor vehicle inspection licenses. In contacting MTO, they were advised that the Ministry is currently reviewing forms from October.

	<ul style="list-style-type: none"> • ServiceOntario offices are now open.
5	<p>Theft</p> <ul style="list-style-type: none"> • D. Mohr-Caldwell advised that there are fraudulent requests for money. • COVID business grant was applied for fraudulently using Direct Bore's name.
6	Ottawa Police – No report
7	Ontario Provincial Police – No report
8	Fleet Safety Council – No report. FSC meeting is scheduled at the same time as this one. D. Caldwell-Mohr will share any relevant information.
9	<p>Workplace Safety & Insurance Board</p> <ul style="list-style-type: none"> • A COVID positive employee can apply for WSIB. The company is not penalized.
10	<p>Ontario Regional Common Ground Alliance</p> <ul style="list-style-type: none"> • Virtual 2-day conference is underway. • A pilot project is happening in B.C. where a game has been developed to help staff learn about topics like “call before you dig” etc. <p>ACTION – D. Mohr-Caldwell to share details re: game if more information becomes available.</p>
11	<p>City of Ottawa</p> <p>(a) Liaison Meeting Notes: January 22, 2021 were reviewed , Kathy provided updates on the following:</p> <ul style="list-style-type: none"> • New watermain disinfection procedures effective Feb. 1, City guidelines expected soon. • Discussions continue regarding water service connections and capping by contractors. This would offer significant savings to the City. • Darrin and Kathy met with the city regarding upcoming projects. • No Stimulus funding update at this time. • The City has sent letters to contractors regarding infrastructure projects remaining essential. • Bruce is taking over as Active Manager as Design and construction; Carina will stay in her acting role. • We would like projects in Merx to identify is a tender as engineering or construction.

	<ul style="list-style-type: none"> • VPM committee has had 2 meetings with the City in December and January however there are several items that still require a response. • According to the City, a City manager is seeing every VPM score that fall under their teams not just those scored over 90. • NCHCA has suggested an impartial person be at arbitration. • City staff update: new org chart was shared. • Meeting re: HSMS requirements: February 17, 2021 • Please send any Liaison agenda items to K. Sutherland
12	<p>NCHCA Update - 2021 Events</p> <p>(a) 2021 Education Series</p> <ul style="list-style-type: none"> • Schedule has been finalized for the virtual sessions which will be recorded and posted to the NCHCA website. • H&S committee members to participate as the live audience for the Mental Health & Addiction session on April 8, 2021. <p>(b) Virtual AGM: April 6, 2021</p> <p>(c) Pothole Open: June 15, 2020 at GreyHawk Golf Club</p> <p>(d) Manhole Open: August 25, 2020 at The Meadows Golf & Country Club</p>
13	<p>Joint HSMS Session with OCA – Discussed above.</p>
14	<p>January Safety Award Nominations</p> <ul style="list-style-type: none"> • One January nomination and winner - Direct Bore employee Adam who recognized a live gas line that was not located preventing the possibility of serious injury. <p>ACTION – I. Lemieux to send nomination details and photo to NCHCA.</p>
15	<p>Future Meetings</p> <ul style="list-style-type: none"> • March 9, 2021 • April 13, 2021
16	<p>Closing</p>