

HEALTH & SAFETY COMMITTEE MEETING

November 18, 2020 (10:00-12:00)

Microsoft Teams Meeting

APPROVED MINUTES

In attendance	Michelle Richer (Chair), Nicky Iannucci (Vice Chair), Chris Brent, Andre Brunet, Neil Falls, Tracy Kearney, Earlane Lavergne, Isabelle Lemieux, Darcy McIvor, Wayne Tackaberry NCHCA: Kerri Albright, Kathryn Sutherland
Regrets	Ty Arslan, Samantha Crepin, Jason Gordon, Chris Keeping, Kourtney Knight, Debbie Mohr-Caldwell, Luke Stewart NCHCA: Darrin Alberty

#	Item
1	The Minutes from the October 20, 2020, meeting were reviewed by the Committee. No changes were made.
2	COVID-19 Roundtable <ul style="list-style-type: none"> • Aecon will provide heated washrooms for the winter season. • Direct Bore has been using an American program called Safe Access for daily COVID tracing but were looking for an alternate. Marathon is using Microsoft Forms.
3	Ministry of Labour <ul style="list-style-type: none"> • Physical distancing continues to be an issue on site. • Inspectors on the east and west of the City are giving differing requirements on confined space regulations regarding the LRT project. Suggestion was made to invite all inspectors to a meeting to clarify requirements. • MOL has issued a reminder that using an excavator to hoist materials other than pipe is not permitted.
4	Ministry of Transportation <ul style="list-style-type: none"> • Automatic data loggers will come into effect on June 1, 2021, testing is ongoing. • A discussion was had as to whether companies are considering reducing CVOR truck fleets to trucks below 4500 kg. There is a risk of drivers thinking they are underweight until they receive a roadside inspection stating otherwise. Aecon will not change their

	fleet as this is a one-time cost per vehicle.
5	Theft – no report.
6	Ottawa Police <ul style="list-style-type: none"> No letter seems to be required for those living in Quebec and working in Ontario
7	Ontario Provincial Police – no report.
8	Fleet Safety Council – no report.
9	Workplace Safety & Insurance Board <ul style="list-style-type: none"> Safety rebate emails have been sent.
10	Ontario Regional Common Ground Alliance <ul style="list-style-type: none"> A Professional Locate Administrator course offered by Ontario One Call is available. The course teaches the correct locates process with a view to reducing strain on the locate system.
11	City of Ottawa <p>(a) Liaison Meeting Notes: October 20, 2020 were reviewed.</p> <ul style="list-style-type: none"> Broadband back up alarm testing has been put on hold. <p>(b) Agenda items for November 20, 2020, Liaison Meeting.</p> <ul style="list-style-type: none"> No issues added. <p>(c) Health & Safety Management Program Member Survey Results were reviewed</p> <ul style="list-style-type: none"> NCHCA circulated a survey to gauge industry preparedness as the City implements a requirement that contractors on City jobs have a OHSMS in place. Survey Results indicated that, <ul style="list-style-type: none"> 70% of respondents were aware this was a requirement. COR was the program most likely to be adopted. <p>(d) The City’s Accessibility Audit Form was provided information.</p>
12	NCHCA Update 2021 Events <p>(a) 2021 Education Series – will be virtual in 2021.</p> <ul style="list-style-type: none"> NCHCA, City and ACEC are meeting on November 18, 2020. Send topic suggestions to K. Sutherland

	<p>(b) AGM: April 6, 2021</p> <p>(c) Spring golf tournament: June 15, 2020 at GreyHawk Golf Club</p> <p>(d) Summer golf tournament: August 25, 2020 at The Meadows Golf & Country Club</p>
13	<p>Health & Safety Bulletin</p> <p>(a) Topic or topics for first H&S bulletin</p> <ul style="list-style-type: none"> • COR information • Plan for quarterly bulletins
13	<p>October Safety Award Nominations</p> <ul style="list-style-type: none"> • Direct Bore Workers made efforts to teach an autistic boy about construction. Previously extremely scared of the noise of the machinery on a job near his home, he is now calmly watching the workers and machinery from the sidelines, interacting with the workers and has plans for a site and machinery tour.
14	<p>Future Meetings</p> <ul style="list-style-type: none"> • December 15, 2020 • January 19, 2021 • February 16, 2021 • March 16, 2021 • April 20, 2021
15	<p>Closing</p>