



HEALTH & SAFETY COMMITTEE MEETING

October 20, 2020 (10:00-12:00)
 Microsoft Teams Meeting

APPROVED MINUTES

In attendance	Michelle Richer (Chair), Nicky Iannucci (Vice Chair), Debbie Mohr-Caldwell, Chris Brent, Andre Brunet, Neil Falls, Wayne Tackaberry NCHCA: Kerri Albright, Kathryn Sutherland
Regrets	Earlana Lavergne, Ty Arslan, Jason Gordon, Darcy McIvor, Luke Stewart, Samantha Crepin, Tracy Kearney, Chris Keeping, Kourtney Knight NCHCA: Darrin Alberty

#	Item
1	The Minutes from the September 16, 2020, meeting were reviewed by the Committee.
2	COVID-19 Roundtable Increased office safety protocols in place requiring sign in, screening forms, sanitize hands, wear mask, unidirectional arrows.
3	Ministry of Labour Six new inspectors have been added. Less of a focus on COVID-19, back to more usual inspections.
4	Ministry of Transportation No report.
5	Theft Theft of 12 catalytic converters from F550 and F350s.
6	Ottawa Police No report.
7	Ontario Provincial Police

	No report.
8	Fleet Safety Council D. Mohr-Caldwell attended last week's meeting. New Chair Tanya Hewitt was elected.
9	Workplace Safety & Insurance Board and Excellence Program D. Mohr-Caldwell was asked to review and compare the Excellence Program to the Safety Groups Program. There is a meeting scheduled for October 21, 2020 regarding creating the evidence story. Some companies have already submitted their evidence.
10	Ontario Regional Common Ground Alliance No report.
11	City of Ottawa (a) The September 18, 2020, Liaison Meeting Notes were reviewed. (b) The City's Protocol for entering into private residences was reviewed. (c) Health &: survey our members to see what stage they are at, what programs they are considering. (d) Broadband backup alarms The City has put this requirement on hold. One LRT projects mandates a backup alarm, the other does not.
12	NCHCA Update (a) AGM: held virtually on September 29, 2020 (b) Education Series: will be held virtually in 2021 (c) The NCHCA Excess Soil Bulletin was reviewed. MOE is providing a webinar to NCHCA members on October 23, 2020. (d) Consider whether a similar monthly H&S Bulletin could be created for distribution to NCHCA members.
13	September Safety Award Nominations Direct Bore workers were selected for their efforts in assisting a wheelchair-bound member of the public.
	Roundtable <ul style="list-style-type: none"> • A. Brunet will be stepping down from his role as Health & Safety Manager at Louis W. Bray. • Aecon will be working towards ISO certification in 2021.

	<ul style="list-style-type: none">• The City has an Accessibility Audit Form. Circulate to Committee and add to next agenda.
14	Future Meetings <ul style="list-style-type: none">• November 17, 2020• December 15, 2020
15	Closing