



## MEETING OF THE NCHCA BOARD

Wednesday, June 9, 2021 (3:00pm-5:00pm)

Teams Meeting

### MINUTES

Board Members & Association Representatives		
Darrin Alberty	Nick Bray	Dale Downey
John DeKroon	Edson Donnelly (CEO)	Stephen Goodman
Brad Gooderham	Brian Lane	Paul Lemire (Regrets)
Chris Lesaux (Regrets)	Ivan Levac (ORBA) (Regrets)	Dave McClure
Steve McEachen	Dave Meikle	Jeff Mulcock (OSWCA)
Nick Regalbuto	Kyle Peori (Regrets)	Sandro Ricci
Stephen Turner	Bob Watson	
Staff		
Kathryn Sutherland	K. Albright	
Guests		
Michelle Richer <i>Chair, H&amp;S Committee</i>		

	Item
1	Call to order and approval of agenda  <i>MOTION: It was moved by D. McClure, seconded by J. DeKroon that the agenda be approved, and the Chair be authorized to modify the order of discussion. Carried.</i>
2	Collusion Clause  The Board reaffirmed its commitment to adhere to the Collusion Clause.
3	Approval of Minutes  <i>MOTION: It was moved by D. Meikle, seconded by B. Watson that the Minutes of the May 12, 2021,</i>

	<p><i>Board meeting be approved. Carried.</i></p>
4	<p><b>For information:</b> Executive Reports</p> <p>(a) President's Report</p> <ul style="list-style-type: none"> <li>• The Pothole Open was a success. It was great to see our colleagues however different with COVID regulations still in effect.</li> <li>• It has been a busy month with a lot going on at the City of Ottawa. Some of the items being discussed include: <ul style="list-style-type: none"> <li>• Upcoming tenders</li> <li>• Material shortages</li> <li>• Approval of concrete mix designs</li> <li>• OCA Enhanced hygiene spec</li> </ul> </li> </ul> <p>(b) Treasurer's Report</p> <ul style="list-style-type: none"> <li>• As of the end of May, revenue is \$298,875 and expenses are \$146,114, for a net of \$152,761.</li> <li>• The Pothole Open took place yesterday and the event was sold out. We expect approximately \$17,000 in profit.</li> <li>• Our planning for the Manhole Open continues. With space for 320 golfers, we anticipate that the revenue generated will be higher than the Pothole Open where we were limited to 240 golfers.</li> <li>• We are monitoring our entitlement to wage subsidies. We are likely not eligible for the first 6 months of 2021 as we have had golf tournament and membership renewal revenue.</li> </ul> <p>Approval of Expenses</p> <p><i>MOTION: It was moved by B. Lane, seconded by D. Meikle THAT the May 2021 expenses be approved. Carried.</i></p> <p>2021 Membership Renewals</p> <ul style="list-style-type: none"> <li>• As of June 7, 2021, we have received approximately \$155,800 in membership dues, which is 189 renewals.</li> </ul> <p>(c) Executive Director's Report</p> <ul style="list-style-type: none"> <li>• Recruitment project Launch scheduled for June 17, 2021, from 10:00am to 11:30am</li> <li>• Ottawa Public Health cannot accommodate vaccination clinics for our industry due to supply shortage</li> <li>• No update regarding social procurement, awaiting a response from the City</li> <li>• Road Activity By-Law Review is underway</li> <li>• Late locates</li> </ul>
5	<p>City of Ottawa</p> <p>(a) Material shortages and approval of substitutions</p> <ul style="list-style-type: none"> <li>• NCHCA has been working with the City to address the issue of materials shortages and request approval of substitutions.</li> <li>• We are waiting to hear back from the City as to alternate materials. It is usually a 2-year</li> </ul>

	<p>process to approve materials, we have asked for this to be expedited.</p> <ul style="list-style-type: none"> <li>• The City has indicated that substitutions will be dealt with on a case-by-case basis.</li> </ul> <p>(b) Liaison Meeting Notes May 21, 2021 (attachment 5b)</p> <ul style="list-style-type: none"> <li>• The June forecasted tenders list is not yet available. However, it appears that projects have fallen off the list or been delayed when comparing forecast lists.</li> </ul> <p>ACTION: Let K. Sutherland know of any items to add to the Liaison agenda for the June liaison meeting.</p> <p>ACTION: Add to Liaison agenda: how will material price increases be dealt with by the City?</p> <p>(c) Road Activity By-law Review Phase II</p> <p>The City has commenced Phase II of the Road Activity By-Law Review with the following sessions:</p> <ul style="list-style-type: none"> <li>• Road Resurfacing Policy</li> <li>• Constructability</li> <li>• Fees, PDF, Permit Streams, Damage Deposit</li> <li>• Temporary Construction Encroachment Regulatory Changes</li> </ul>
6	<p><b>Board Business</b></p> <p>(a) OCA Enhanced Site Hygiene Spec Initiative</p> <ul style="list-style-type: none"> <li>• In follow up to our discussions at the last Board meeting, we discussed the proposed enhanced hygiene spec with Bruce Kenny.</li> <li>• The City recognizes the political implications of not embracing the enhanced spec. B. Kenny estimates that there is a 50/50 chance that this will move forward.</li> <li>• The Executive recommends that NCHCA does not change its (that it does not support the enhanced hygiene spec) but, if it moves forward, we will collaborate with the City in developing the spec for our works.</li> </ul> <p><i>MOTION: It was moved by B. Lane, seconded by S. Turner THAT NCHCA does not support an enhanced hygiene spec however, if this goes forward, NCHCA would collaborate with the City to develop an appropriate spec for IS projects. Carried.</i></p> <p>(b) New member applications</p> <p><i>MOTION: It was approved by B. Watson, seconded by S. Goodman THAT Ottawa D-Squared Asphalt Ltd. and Peter Kiewit ULC be approved for membership as contractor members. Carried.</i></p>
7	<p><b>For information:</b> Committee Reports</p> <p>(a) Nominating – no report.</p> <p>(b) Bursary – no report.</p> <p>(c) Education – no report.</p> <p>(d) Excess Soil – a new bulletin is underway. We are awaiting a response from the City regarding its suggestion that we meet to discuss available tracking software.</p>

	<p>(e) Health &amp; Safety – NCHCA members have inquired about requesting an extension to the City's deadline to have a HSMS in place. NCHCA to survey its members. The Board's feeling is that there is sufficient time to be ready for this requirement.</p> <p>(f) Specifications</p> <p>(i) Asphalt – no report.</p> <p>(ii) Concrete – The approval of a mix design was brought up by a member regarding cycle testing that was requested. The City gave no clear response.</p> <p>(iii) Sewer &amp; Watermain – Material shortage and efforts to have alternate fittings approved underway.</p> <p>(g) Theft Prevention – Several catalytic converters have been stolen in Orillia.</p> <p>(h) VPM – no report.</p>
8	<p>Update on 2021 Events</p> <p>(a) Pothole Open: June 15, 2021, at GreyHawk Golf Club</p> <ul style="list-style-type: none"> <li>The event was a success in spite of rain and covid restrictions. Please let us know if you have any comments for feedback. A feedback survey will be circulated to attendees.</li> </ul> <p>(b) Manhole Open: August 25, 2021, at The Meadows Golf and Country Club</p> <ul style="list-style-type: none"> <li>Registration and sponsorship are open for the Manhole Open. We have reached out to the Board, sponsors, and the people on the waiting list from the Pothole Open. We will be advising our general membership on Monday June 21, 2021.</li> </ul>
9	<p><b>For information:</b> Industry Linkages</p> <p>(a) Ottawa Construction Association</p> <ul style="list-style-type: none"> <li>OCA Symposium plans are underway for September 2021.</li> </ul> <p>(b) Association of Consulting Engineering Companies</p> <ul style="list-style-type: none"> <li>E. Donnelly reported that preparation of tenders is taking longer than expected and is currently backed up by a couple months.</li> </ul> <p>(c) Ontario Sewer and Watermain Construction Association</p> <ul style="list-style-type: none"> <li>Discussions are underway regarding: <ul style="list-style-type: none"> <li>Late locates</li> <li>Supply shortages</li> <li>Mark Ups on time and material</li> <li>OPS rates</li> <li>Change orders</li> </ul> </li> </ul> <p>(d) Ontario Road Builders' Association – no update.</p>
10	<p>Roundtable</p> <ul style="list-style-type: none"> <li>Vaccinations – companies are not able to require staff to be vaccinated.</li> </ul>

11	Future Meetings <ul style="list-style-type: none"><li>• July – no meeting</li><li>• August 11, 2021</li><li>• September 8, 2021</li><li>• October 13, 2021</li><li>• November 10, 2021</li><li>• December 8, 2021</li></ul>
12	The meeting closed at 4:30pm.