



MEETING OF THE NCHCA BOARD

Wednesday, May 12, 2021 (3:00pm-5:00pm)

Teams Meeting

MINUTES

Board Members & Association Representatives		
Darrin Alberty	Nick Bray	Dale Downey
John DeKroon	Edson Donnelly (CEO)	Stephen Goodman
Brad Gooderham	Brian Lane	Paul Lemire (regrets)
Chris Lesaux	Ivan Levac (ORBA)	Dave McClure
Steve McEachen	Dave Meikle	Jeff Mulcock (OSWCA)
Nick Regalbuto	Kyle Peori	Sandro Ricci (regrets)
Stephen Turner	Bob Watson	
Staff		
Kathryn Sutherland	K. Albright	
Guests		
Michelle Richer <i>Chair, H&S Committee</i>		

	Item
1	<p>Call to order and approval of agenda.</p> <p><i>MOTION: It was moved by D. McClure, seconded by S. Goodman that the agenda be approved, and the Chair be authorized to modify the order of discussion. Carried.</i></p>
2	<p>Collusion Clause</p> <p>The Board reaffirmed its commitment to adhere to the Collusion Clause.</p>
3	<p>Approval of Minutes</p> <p><i>MOTION: It was moved by B. Lane, seconded by B. Gooderham that the Minutes of the March 10, 2021, Board meeting be approved. Carried.</i></p>

4	<p>Executive Reports</p> <p>(a) President’s Report</p> <ul style="list-style-type: none"> • Thank you to D. Alberty for his work over the last year and welcome to our two new Board members K. Peori from Clean Water Works and S. Ricci from ASL. • K. Sutherland, D. Alberty and S. McEachen met with most of the City Councillors over the last two months and were reassured to see many are openly supportive of our industry. • We would like to put together an advocacy committee to provide input to our advocacy initiatives and, in particular, input into our discussions with the Mayor’s office. Please let K. Sutherland know if you are interested. • Our Education Series concluded on April 8, 2021. It was very well attended – between the Education Series, our AGM and the joint Health & Safety Management Systems webinar, we had approximately 1,000 virtual participants. <p>(b) Treasurer’s Report</p> <ul style="list-style-type: none"> • We have approximately \$31,000 in registration and sponsorship for the Pothole Open. • We will not qualify for wage subsidy for this period due to revenue from membership renewals and the two golf tournaments. • As of May 11, 2021, we have received approximately \$148,000 in membership dues, which is 180 renewals. Last year at this time we had received 132 renewals. • A list of companies who have not yet renewed are attached. <p><i>MOTION: It was moved by C. Lesaux and seconded by D. Meikle THAT the expenses for February and March 2021 be approved. Carried.</i></p> <p>(c) Executive Director’s Report</p> <ul style="list-style-type: none"> • Recruitment Project continues with focus group interviews. The project launch will take place on June 17, 2021, with a virtual information session to provide an update on work to date, next steps and working groups. • The new NCHCA website up and running, feedback is welcome. • VPM – some members are experiencing delay in posting of scores. ACTION: NCHCA will reach out to Members for input on the VPM system • Joint co-op program discussions underway with the City and ACEC. • Utility coordination is not consistent in all contracts and not all projects have the same requirements. This is under discussion with the City. • D28 – time has been extended to 72 hours. The new technical bulletin confirms this change. • Social Procurement survey has been reviewed with the City. NCHCA offered feedback and await the revised survey. • NCHCA event surveys are available through the newsletter.
5	<p>City of Ottawa</p> <p>(a) Stimulus funding for City of Ottawa Projects \$11.2 million</p> <ul style="list-style-type: none"> • Funding is primarily for public washrooms in high-traffic pedestrian areas, active

	<p>transportation projects and retrofits, repairs, and upgrades for health buildings.</p> <p>(b) Technical Bulletin ISTB-2021-01 amending Standard Tender Documents for Unit Price Contracts was issued May 11, 2021.</p> <p>(c) Liaison Meeting Notes April 16, 2021</p> <ul style="list-style-type: none"> • Item 4 – the requirement to provide D-28 has been changed from 24 to 72 hours. • Item 5 – notice of expectations from the City has not yet been received. • Item 8 – half loads were lifted on May 3, 2021. <p>(d) Next Liaison Meeting: May 21, 2021 ACTION: let K. Sutherland know if you have any items to add to the agenda.</p>
6	<p>Board Business</p> <p>(a) OCA Enhanced Site Hygiene Spec Initiative</p> <ul style="list-style-type: none"> • Briefing note attached as well as Comparison with OSHA Requirements. • OCA feels this will level the playing field for contractors as a cost item. • OCA has met with Steve Willis who indicated verbal support of the initiative. • OCA has approached NCHCA again looking for support. NCHCA chose not to support this at its June 2020 Board meeting. • We have been asked to reconsider with the caveat that there could be two different specs – one for civil work and one for vertical building work. Suggestions for a modified civil spec might include: <ul style="list-style-type: none"> ○ Daily inspection (as opposed to four inspections per day). ○ Toilet sanitization 2-3 times per week (as opposed to twice per shift). ○ Disinfectant spray bottles with paper wipes in all toilets. ○ Winter construction toilets to be heated so that workers can wash their hands. • With this new information and the possibility that this spec may get passed by the City, NCHCA will consider the following: <ul style="list-style-type: none"> ○ Two separate specs should be considered. ○ Cost and supply of toilets with a possible 4 month delay should be considered. <p>ACTION: K. Sutherland to discuss with B. Kenny.</p> <p>(b) Late locates</p> <ul style="list-style-type: none"> • NCHCA met with Ontario One Call and Promark to discuss late locates. We learned that; <ul style="list-style-type: none"> ○ Dedicated locators are employed by Promark and assigned to a particular contractor. The contractor pays Promark for the locator. Previously this was not feasible as Rogers refused to provide its information to dedicated locators. We are advised that has now changed. ○ Alternate Locate Agreements are agreements between a contractor and a utility. They provide for blanket clearance without the need for locates for low-risk projects such as overlays, hydrovac work, and asphalt work where curbs and sidewalks are not being removed. ○ Some companies have an agreement with utilities to use staff locators. ○ Locates are now valid for 60 days instead of 30. Bell and Rodgers will provide

locates for the life of a project.

- Promark comments
 - An additional 100 locators for eastern Ontario are needed to meet the demand.
 - It is not possible to locate more than 125m in a day.
 - Locates are up 50% this year, peak was in February, typically the peak is in April.
 - Dedicated locator program – companies may consider this program where the employee is paid by contractor but employed by Promark.
 - Consider breaking up the area needing locates for a faster response, submit several tickets.
 - Utility companies are pushing the job to the contractor.
- OSWCA has been working on this for 8 years to track, advocate for change and meet with 3 levels of government. The Premier is starting to understand that this Board may not be working well.
- NCHCA has identified two levels that need attention:
 - How do we improve the overall system?
 - How do we improve locates in Ottawa?

ACTION: let K. Sutherland know if there is someone at your organization that would join a Late Locates working group.

(c) Supply chain disruptions

- Supply chain disruptions are becoming more frequent and more severe. The following shortages have been identified:
 - Backflow preventors that meet new City spec (009). Companies are seeking approval to use the old stock (007) until the new ones are available. This is for MOL: approval, not City approval.
 - Foam swabs used to chlorinate pipes are also very low in stock.
 - Fittings are becoming low in stock.

ACTION – K. Sutherland to talk to B. Kenny regarding approval of other materials/suppliers.

(d) Revised Board policies

Revised Attendance, Sponsorship and Advertising Policy.

- The Policy approved in September 2018 provided that all members would have an equal opportunity to sponsor an event. We are now proposing to reach out to the member who sponsored the previous year and to corporate sponsors for first right of refusal.

MOTION: It was moved by B. Lane and seconded by D. Meikle THAT the revised Attendance, Sponsorship and Advertising Policy be approved. Carried.

Revised Technical Training Policy

- The proposed revisions clarify our intention that information sessions may be provided as a resource to our members.

MOTION: It was moved by S. Turner and seconded by S. McEachen THAT the revised Technical Training Policy be approved. Carried.

	<p>(e) New member application</p> <p><i>MOTION: It was moved by D. Meikle and seconded by S. Turner THAT BG Excavating Limited be approved for membership as a contractor member. Carried.</i></p>
7	<p>For information: Committee Reports</p> <p>(a) Nominating – no report.</p> <p>(b) Bursary – no report.</p> <p>(c) Education – no report.</p> <p>(d) Excess Soil – Next meeting May 25, 2021</p> <p>(e) Health & Safety – companies can now apply for a rapid testing program through the Government of Ontario. MOL has been enforcing smoking in vehicles restrictions.</p> <p>(f) Specifications</p> <p>(i) Asphalt – no report</p> <p>(ii) Concrete – no report</p> <p>(iii) Sewer & Watermain – P. Lemire is new chair of this committee.</p> <p>(g) Theft Prevention – Reports of thefts of diesel plates, site trailer, catalytic converters and a 336 CAT.</p> <p>(h) VPM – VPM challenges to be discussed with B. Kenny.</p> <p>(i) Construction Act – no report.</p>
8	<p>For information: Update on 2021 Events</p> <p>(a) Pothole Open: June 15, 2021 at GreyHawk Golf Club</p> <ul style="list-style-type: none"> • Sponsorship and registration are open for the Pothole Open. \$23,500 worth of sponsorship has been purchased and 60 golfers are registered. • We are continuing our planning efforts but recognize the likelihood that golf courses may still be closed on June 15. We have arranged a backup date of July 13, 2021 and are hopeful that we will be able to hold the event. <p>(b) Manhole Open: August 25 at The Meadows Golf and Country Club</p> <ul style="list-style-type: none"> • Sponsorship is open for the Manhole Open. \$18,000 worth of sponsorship has been purchased. We have not yet opened registration.
9	<p>For information: Industry Linkages</p> <p>(b) Ottawa Construction Association</p> <p>(c) Association of Consulting Engineering Companies – Ontario</p> <p>(d) Ontario Sewer and Watermain Construction Association</p> <ul style="list-style-type: none"> • Survey to be circulated regarding percentage of overhead parameters. • OSWCA regional funding will be provided for local associations that need it.

	<p>ACTION: K. Sutherland to send J. Mulcock info re: overheads</p> <p>(e) Ontario Road Builders' Association</p> <ul style="list-style-type: none"> • The two top items for the Ontario Asphalt Pavement Council are the increased use of RAP and ERS bonuses. ERS bonuses will be reinstated. • MTO presented a high level forecast of their work program and they had over 800 kilometers of hot in-place recycling, including a lot of work near urban settings. • ORBA is advocating for MTO to provide clarity in relation their infrastructure programs that often blur funding amounts across multiple years, creating confusion as to how much money is actually allocated in particular years. • MTO has drafted a special provision that was supposed to have been published in April to address go forward claims related to COVID. Over the past year, they have granted extensions of time but no monetary reimbursement. • SPIF regulations for Trucking. ORBA discussed that this could be a large issue for many older trucks but that in general the ORBA board was in favor of moving forward with the regulation.
10	Roundtable
11	<p>Future Meetings</p> <ul style="list-style-type: none"> • June 9, 2021 • July – no meeting • August • September • October • November • December
12	<p>Meeting effectiveness</p> <p>(a) What went well?</p> <p>(b) This meeting would have been better if ...</p>
14	Closing