



National Capital Heavy Construction Association (NCHCA) / City of Ottawa

NOTES

Date: Friday, April 16, 2021

Time: 8:00 am to 9:00 am

Place: Microsoft Teams

PRESENT

Bruce Kenny, Diana Knight, Luc Marineau, Sue Johns, Gen Nielsen, Britney McGrath, Renjit Varghese, Sanna D'Ornellas, Kevin Lamer, Renjit Varghese, Kathy Sutherland, Geoff Falls, Edson Donnelly, Jude Tremblay, Debbie Mohr Caldwell, Dale Downey, Brian Lane, Ryan Donnelly, Steve Goodman, Nick Gianetto, Paul Lemire, Bob Watson, Dave Meikle, Nick Bray, Steve McEachen

1. Review Notes of Previous Meeting

Workforce Development - Council has requested that Supply investigate ways to include social/community value in procurement. Supply asked for representatives from the Industry to meet separately to discuss opportunities, concerns, what is already happening, etc. It was noted that the Industry hires apprentices and co-op students and asked if the City had a questionnaire it could share. There is a questionnaire and briefing note from a similar initiative that took place in Toronto. Jennifer will send the draft questionnaire to Kathy for input. Industry to put forward names of reps.

Follow-up – The City met with the NCHCA regarding internships. Additional meetings are being set up.

Ottawa Police Service Invoicing and Interest Charges - OPS has a 16% interest change on outstanding invoices. Recently a contractor didn't receive their invoice and had the interest charges applied. It would be helpful if OPS can email the invoices to contractors. Another issue is cancellation fees. OPS have asked for two weeks notice to book their staff. This amount of advance notice causes issues with delays due to weather, etc. The following is the timeline for cancelling work:

Excerpt from recent paid duty contract "24 hours cancellation notice is required failing which the client will be invoiced for 4 hours per non-deployed officer and the client will be invoiced for 4 hours per deployed officer and any vehicles."

The City will reach out to OPS regarding their invoicing and cancellation fees.

In situations where the PM will not provide additional compensation based on a contractor's rationale, please escalate to the Program Manager.

Follow-up – OPS cannot email invoices. If contractors have enquiries, they can contact the City to track down the invoice. With additional restrictions in place due to Covid, OPS may have reduced capacity due to other priorities.

Traffic Conditions – Britney noted that there will not be sweeping changes for this year. If needed, the Industry can apply for an extension.

Follow-up – Traffic is continuing to monitor. There has not been a significant drop in traffic.

IS Stream for Road Activity By-Law Review – Implemented on 1 April.

Follow-up – Bruce noted that this is for capital projects only.

Over dimensional permits: request that permits be valid for 72 hours – The City will review this request and report back at the next meeting.

Follow-up – Diana confirmed that this can apply for a single trip permit only. The City is also looking at 5 days for trips that don't require major coordination.

2. Proper Invoice Example

Deferred to next meeting. A draft will be sent out before the next meeting if available.

3. ICIP Funding Timelines

No official approval yet. We are moving ahead with design and have some tenders ready to go.

4. Experience and Qualifications submissions

To improve quality PM's are asking for this more often. Staff will be asked to use discretion when requesting this. The City is looking to change D-28 from 24 to 72 hours. This was well received by the Industry. Supply noted that contractors can pre-emptively attach this to their bids in MERX if they want.

5. Covid Update and awareness

This is an escalating situation. The City is limiting their staff's in person interactions. For pre-construction surveys, there will be a temporary pause. Approval is needed before City staff, contractors or consultants enter homes. The City is working with the Industry to mitigate liability (by additional vibration

monitoring, etc.). A notice of expectations will be sent to the NCHCA to distribute to the Industry shortly.

Action - Bruce

Kevin noted that the Ministry is ramping up construction site inspections. Kevin to send additional information to include with the notes of meeting.

Action - Kevin

6. SSM and tendering specifications

Technical aspects are putting contractors in a difficult position. Questions were brought up at the time of tender but the answers weren't clear. Determining theoretical amounts at a fix rate is problematic. Bruce to review old vs new spec to see if there's been a change.

Action - Bruce

7. Excess Soils

Disposal of contaminated soils can be a factor in estimating during tendering. For this, options can be looked at to determine if the soils aren't as contaminated as originally thought. Delays at the Trail Road facility are also becoming a problem. Is it necessary to weigh trucks coming in and out? The City is working on the process to streamline. More consistency in how excess soils are being handled in tenders is needed. Bruce asked the Industry to bring forward this issue if encountered.

8. Roundtable

Half Loads – There is currently no information available on lifting restrictions in the Ottawa area. AMB will report back if there's any changes.

Trucking Grindings to Trail Facility – if there is a need, this may be possible.

Covid in Sewers – Some contractors are requiring their staff to wear additional protective equipment when entering sewers due to increased risk of exposure.

NEXT MEETING

Friday, May 21, 2021
8:00 – 10:00 am
Microsoft Teams