

MEETING OF THE NCHCA BOARD

Wednesday, March 10, 2021 (3:00pm-5:00pm)

Microsoft Teams Meeting

MINUTES

Board Members & Association Representatives		
Darrin Alberty	Nick Bray	Dale Downey
John De Kroon	Stephen Goodman	Brad Gooderham
Paul Lemire	Dave McClure	Steve McEachen
Dave Meikle	Nick Regalbuto	Stephen Turner
Bob Watson		
Regrets		
Brian Lane	Chris Lesaux	Leon Switzer
Edson Donnelly (CEO)	Jeff Mulcock (OSWCA)	K. Albright
Staff		
Kathryn Sutherland		
Guests		
Ian Prinsloo <i>Reos Partners</i>	Sandro Ricci <i>Chair, Excess Soil Committee</i>	Michelle Richer <i>Chair, H&S Committee</i>
Gerardo Marquez <i>Reos Partners</i>		

Recruitment Project Update by Reos Partners

Ian Prinsloo and Gerardo Marquez joined the meeting to provide an update on the Recruitment Project and identify next steps.

	Item
1	Call to order and approval of agenda. Item added to the agenda: Cancellation of tenders and retendering.

	<p><i>MOTION: It was moved by S. McEachen, seconded by S. Turner that the agenda be approved, and the Chair be authorized to modify the order of discussion. Carried.</i></p>
2	<p>Collusion Clause</p> <p>The Board reaffirmed its commitment to adhere to the Collusion Clause.</p>
3	<p>Approval of Minutes</p> <p><i>MOTION: It was moved by D. McClure, seconded by B. Gooderham that the Minutes of the February 10, 2021, Board meeting be approved. Carried.</i></p>
4	<p>Executive Reports</p> <p>(a) President's Report</p> <ul style="list-style-type: none"> • A series of meetings with City Councillors have been arranged for March and April, and we would like to ask Board members to participate. • Our Education Series is underway, we have held our first two events. • Sandro Ricci will join us to provide an update on the Excess Soil presentation at the Education Series on March 4, 2021. <p>(b) Treasurer's Report</p> <ul style="list-style-type: none"> • The Treasurer's Report shows our revenue and expenses up to the end of February. • As of this week, we have received approximately \$95,000 in membership dues, which is 115 renewals. Last year we had 102 renewals by the end of February, so we are on track. • We applied for the Canada Emergency Wage Subsidy for August to December and received and received 13,706.04. Total CEWS received for 2020 is \$38,273.04. We will continue to monitor our eligibility and submit further applications as they become due. <p>February 2021 Expenses</p> <p><i>MOTION: It was moved by N. Bray, seconded by S. McEachen THAT the February 2021 expenses be approved. Carried.</i></p>
5	<p>City of Ottawa</p> <p>(a) City Council Motion regarding social procurement</p> <p>In February, City Council passed a motion regarding social procurement.</p> <p>NCHCA met with the City on Friday to get a better understanding of what the implications are for industry, but the concept is very vague so far.</p> <p>(b) City decision on new 127 rates & warranty periods</p> <p>Re 127 Rates: the City has confirmed that it will pay 85% of the new 127 rates with a 15% markup.</p> <p>Re Warranty Periods: the City has confirm that it will not be making a change with regards to warranty requirements and the standard for City contracts will remain at 2 years.</p>

(c) City decision on OHSMS requirements for contractors

NCHCA met with the City on February 17, 2021 to review the timelines for the City's requirement that contractors wishing to do work for the City have an acceptable HSMS in place in accordance with the timelines set out in the January 2020 technical bulletin.

The City has confirmed that it will not change the timelines.

NCHCA, OCA and CLAEAO are hosting a joint webinar on the 3 acceptable systems on March 30, 2021. The webinar will be a panel discussion moderated by Neil Falls with representatives from Aecon, Tomlinson, Marathon and PCL.

(d) City Staff Memo to Council re Supply Chain Shortages

A City staff memo to Council based on a letter from OCA regarding current and anticipated supply chain shortages was provided to the Board. The memo indicated the following shortages:

- Increased prices since the pandemic, from 10% to 40% to date for steel, sheet metal and several other commodities, with these increases expected to last for the next six months or more;
- Difficulty obtaining some materials, causing schedule delays;
- Shortage of skilled labourers in many sectors; and
- Significant cost increases for insurance policy renewals.

We are also aware of a significant increase in the cost of pipe.

(e) Liaison Meeting Notes February 19, 2021

Item 6 – the discussion as to whether contractors could do cappings and connections was closed by Bruce Kenny with the comment that the City “will not be considering these suggestions at this time”, however industry could put forward documentation as to how this would benefit projects and the City. This will be further considered by NCHCA's sewer and watermain committee to develop a business case.

Item 7 – the suggestion for watermain isolation plans was also closed by the City as being unnecessary as a valve has never failed in the City. The City has no internal policy on this.

(f) The March 5, 2021 Forecasted Tender List was provided to the Board. NCHCA has asked the City that a 12-month FTL be provided.

(g) The next Liaison Meeting will be held March 19, 2021. Please let K. Sutherland know if you have any items to add to the agenda.

(h) NCHCA meetings with City councillors

A series of meetings have been set up with City Councillors in March and April. Please let K. Sutherland know if you are interested and available to attend. Speaking notes will be provided.

6 Board Business

(a) New member applications

MOTION: It was moved by S. Turner, seconded by D. Meikle THAT Nilex and Dulepka Equipment Rentals be approved for membership as associate members. Carried.

(b) Nominations for Ontario One Call Board of Directors

Ontario One Call is seeking candidates for its Board with terms starting in June 2021. There are 3 excavator positions available and Expressions of Interest are open until March 12, 2021.

7 **For information:** Committee Reports

(a) Nominating

Steve Goodman provided a report from the Nominating Committee.

NCHCA's By-laws provide that the mandate of the Nominating Committee is to prepare a slate consisting of one candidate for each vacancy or anticipated vacancy on the Board for approval by the Members at the AGM.

The 2021 Nominating Committee is:

- Darrin Alberty
- Stephen Goodman
- Brian Lane

NCHCA received 4 expressions of interest:

- Steve Montcalm, Gifford Carr Insurance Group
- Joel McIntyre, R.W. Tomlinson Limited
- Sandro Ricci, ASL
- Kyle Peori, Clean Water Works Inc.

In considering the Board Nominating Policy, the size and composition of the Board, and the expressions of interest received, the Nominating Committee will recommend to the Members for approval at the AGM that **Sandro Ricci** and **Kyle Peori** be approved as Directors for a 3-year term commencing April 2021.

Leon Switzer has decided to step down from the Board to focus on his career. S. Goodman thanked Leon for his contributions as a Director over the last 3 years.

The Nominating Committee also took some time to review and discuss the size and composition of the Board and made the following decisions:

- NCHCA's optimum Board size is 16 Directors.
- Directors will be limited to two 3-year terms unless they are elected to serve on the Executive Committee, in which case their term will be extended.
- NCHCA will conduct a review of our By-laws ensure they are clear with regards to reappointment and extensions of terms.

(b) Bursary – no report.

(c) Education

The 2021 Education Series has 4 events, two of which have taken place so far.

- The Heavy Construction Outlook took place on February 18, 2021 and there were two presentations:
 - The 2021 City Projects Update presentation by Carina Duclos: 183 attendees
 - The City Budget: Behind the Curtain presentation by Gen Neilson: 135 attendees

- Legislative Updates events took place on March 4, 2021
 - Excess Soil Management session: 174 attendees.
 - Watermain Disinfection Procedures presentation by Renjit Varghese: 73 attendees.

Still to come:

- City Spec Update: March 25, 2021
- Mental Health & Substance Use: April 8, 2021
- Emerging Design & Construction Techniques: April 8, 2021

The presentations and recordings are posted to the Education Series page of the NCHCA website.

- (d) Excess Soil – Sandro Ricci provided an update on the Education Series session on Excess Soil Management.
- (e) Health & Safety – M. Richer provided a report from the H&S Committee.
- (f) Specifications
 - (i) Asphalt – no report.
 - (ii) Concrete – no report.
 - (iii) Sewer & Watermain (attachment 7f) – The new Watermain Disinfection Procedures came into effect on February 1, 2021. The City has developed a guideline on how the new procedures will be applied in Ottawa and R. Varghese gave a presentation at the Education Series on March 4, 2021. We will bring the guideline back to the Sewer & Watermain Committee for input and comments.
- (g) Theft Prevention – no report.
- (h) VPM – no report.
- (i) Construction Act – no report.

8 For information: Update on 2021 Events

- (a) Education Series:
 - February 18, 2021: Heavy Construction Outlook
 - March 4, 2020: Legislative Updates
 - March 25, 2020: City Spec Update
 - April 8, 2020: Mental Health & Addiction, Emerging Design and Construction Techniques
- (b) Virtual AGM: April 6, 2021
- (c) Pothole Open: June 15, 2021 at GreyHawk Golf Club
- (d) Manhole Open: August 25 at The Meadows Golf and Country Club

9 For information: Industry Linkages

- (a) Ottawa Construction Association – no report.
- (b) Association of Consulting Engineering Companies – Ontario – no report.

	(c) Ontario Sewer and Watermain Construction Association – no report.
10	Roundtable
11	Future Meetings <ul style="list-style-type: none">• April – no meeting• May 12, 2021• June 9, 2021• July – no meeting• August• September• October• November• December
12	Meeting effectiveness <ul style="list-style-type: none">(a) What went well?(b) This meeting would have been better if ...
14	The meeting closed at 4:45pm.