



## National Capital Heavy Construction Association (NCHCA) / City of Ottawa

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### NOTES

**Date:** Friday, January 22, 2021

**Time:** 8:00 am to 9:00 am

**Place:** Microsoft Teams

### PRESENT

Bruce Kenny, Luc Marineau, Sue Johns, Gen Nielsen, Rob MacLachlan, Britney McGrath, Renjit Varghese, Kevin Lamer, Elsa LaCorte, Joanne Graham, Tara Blasioli, Kathy Sutherland, Wade Clouthier, Geoff Falls, Darrin Alberty, Edson Donnelly, Jude Tremblay, Brian Lane, Ryan Donnelly, Neil Dugan, Nick Bray, Nick Gianetto, Paul Lemire

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#### 1. Debris in Sewers

The City is concerned about debris being left in the sewers after construction. This has caused flooding on a few occasions. Hasnaa was unable to attend the meeting so this item will be deferred to the next meeting.

#### 2. Review Notes of Previous Meeting

**Road Activity By-law Project Update** - Diana gave an overview of the Road Activity By-law Review Phase 2. The following question will remain in the notes until a definitive answer can be provided:

- Once this is implemented, what would be the turn-around time for a permit? The City is looking at introducing a standard timeline for non-complex projects, possibly 10 days. It is anticipated that it will be quicker for capital projects.

Follow-up – Rob to provide a definitive timeline.

**Update of Water Disinfection Procedures** – Going to Council this week. It is anticipated that a memo will be sent to the Industry next week. An options guideline is currently being prepared. Renjit will be giving a presentation at the upcoming Educational Series. February 1, 2021 is the implementation date.

**Water Service Connection Installation by Contractors** – On agenda.

**Watermain Capping by Contractors** – On agenda.

**Fencing issues** - May need stronger language in specs. Specs are inconsistent with regards to fencing. Some projects include fencing, some include fencing in SPs, some have nothing and expect contractors to carry in their price. Can this be consistent? Industry proposed a pay item on fencing. Three projects are reconstruction integrated, handled differently. Intent is not to take advantage of the items. It is challenging and logically challenging. If items are broken down it's easier and bidding apple to apple. More clarity at time of tender is better. A solution would be to include xx meters for fencing and say that the City does pay for relocation.

**Action - Luc to discuss with Anna/BMT**

Follow-up – Staff are reviewing with the Standards Unit

**Project Status Report Tasks Tab** - all of them say tender closing task 4.1.6, the date shown is pulled from a schedule task. S. Johns to review FTL for clarity. Luc and Sue met with staff and are proposing some modifications to make the information more relevant and improve the format of information provided.

Follow-up – Report has been revised with more details added and administrative columns removed.

The Industry asked about projects in the budget documents that are not in circulated Tender Forecast (derived from our Vision project status reporting) and wanted to know if they were going forward. Bruce noted that the list is a three month forecast not a projection of what's going forward for the entire year.

**Action – Gen to provide a list of what's been approved by Council with the notes of meeting**

**CADD Information** – The Industry would like to receive more/improved/consistent information at the beginning of the process. Luc will bring forward at the next CEO meeting.

Follow-up – On agenda for the next CEO meeting

### 3. Ottawa Police Service Invoicing and Interest Charges

OPS has a 16% interest change on outstanding invoices. Recently a contractor didn't receive their invoice and had the interest charges applied. It would be helpful if OPS can email the invoices to contractors.

Another issue is cancellation fees. OPS have asked for two weeks notice to book their staff. This amount of advance notice causes issues with delays due to weather, etc. The following is the timeline for cancelling work:

Excerpt from recent paid duty contract "24 hours cancellation notice is required failing which the client will be invoiced for 4 hours per non-deployed officer and the client will be invoiced for 4 hours per deployed officer and any vehicles."

Action - the City will reach out to OPS regarding their invoicing and cancellation fees.

4. Update on stimulus funding

The funding being received is for projects that can be designed and built the same year. Infrastructure Services is putting forward sidewalk, pathways and PXO work to accommodate the tight deadlines. Tenders can't go out without approvals.

The City has no new information on the 100 B Stimulus package announced in the fall.

Action – Gen to include a list of proposed projects with the notes of the meeting.

5. Update on internal cappings and connections discussions

The City has no update at this time.

Action – The City to discuss internally

6. Update on internal watermain isolation plan discussions

The City has no update at this time.

Action – The City to discuss internally

7. Covid Update

A second state of emergency has been announced. Construction remains ongoing, following all Public Health Guidelines. Letters are being sent to contractors and the NCHCA. Please continue providing a good example to the public. The City can provide documents stating that construction projects are an essential service.

Vaccine sites will be set up across the City. Infrastructure Services is reviewing sites to see if construction work will be impacted. Vaccine site location will take precedent over construction work.

The Industry asked that the City continue to be flexible and work with them as a team on possible project delays.

The City will do its best to make sure there's not multiple tender closings in the same time frame. Please reach out to Supply if adjustments are needed.

## 8. Roundtable

**Staffing changes** – Carina will remain the Acting Director of Infrastructure Services until the end of 2021. Luc and Franco will be returning to their substantive positions. Bruce will take over as the Acting Manager of Design and Construction Municipal with Patrick Chamney filling Bruce's substantive position as Program Manager. Please see reporting structure attached.

Action – Cheryl

**Tenders in MERX** – Is it possible for the City to specify in the title if the work is for engineering services or construction. Joanne will reach out to her team to see if it can be added and if so, where it can be added.

Action - Joanne

**2021 Work** – The Industry asked when work will start going out? Please refer to the last tender forecast. The City is not holding back any work and is looking to get out stimulus jobs out as soon as possible.

**Surveying construction requirements and control points** – Kevin Lamer asked that Bill Harper be invited to the next NCHCA to discuss this issue. Cheryl to add to the agenda

Action - Cheryl

**Traffic Conditions** – Britney noted that there will not be sweeping changes for this year. If needed, the Industry can apply for an extension.

## NEXT MEETING

Friday, February 19, 2021  
8:00 – 10:00 am  
Microsoft Teams